

SUMMARY

Passionate about interior and architecture, I have an Associate's Degree in Interior Design. I am skilled in customer communication, project management and budgeting. Throughout my experience, I have proved myself to be exigent with a great eye for details and highly motivated by challenges and new responsibilities. Eager to learn and happy to be part of a team, I look forward to a position that will help me to develop my knowledge and skills in my field of expertise.

SKILLS

Professional

- Self-starter
- Efficiency in project management and coordination
- Excellent attention to detail and creative skills
- Well organized and able to handle multiple tasks simultaneously
- Trained in accounting and administrative functions
- Ability to work on deadline, as a part of team and under pressure
- Skilled in assisting and communicating with demanding individuals

IT

- Mac OS, Windows
- Microsoft Office Suite, Adobe Suite, AutoCAD, Sketch Up

Communication

- English (fluent)
- French (native)

EDUCATION

Certificate of Higher Education in Interior Design (Associate's Degree) <i>Staffordshire University, UK</i>	June 2015
Diploma in Professional Interior Design (NVQ Level 3) <i>National Design Academy, UK</i>	January 2013
Certificate in Interior Design Skills (NVQ Level 2) <i>National Design Academy, UK</i>	September 2012
BEP Comptabilité (Accountancy Vocational Certificate, 11 th Grade) <i>High School Sainte Thérèse, France</i>	July 2000

EXPERIENCE

Freelance Interior Designer (Remote)

Modsy, New York, USA

since 10/31/2017

As a contractor for an online Interior Design company based in San Francisco, I have designed more than 800 spaces ranging from low to high budget, using 3D rendering to show my customers how to get the best use of their spaces without compromising on style and practicality. I started as a Stylist and quickly became Style Advisor, Redesign Specialist and worked on partnership projects with Crate and Barrel, Overstock and Clever magazine. In 2019 I joined the editorial and marketing team and got my designs published on Today.com to promote the company's services.

Freelance Interior Designer

Venfield, New York, USA

09/25/2017 – 10/04/2017

Freelance Interior Designer

NW3 Interiors, London, UK

04/19/2016 – 10/24/2016

My role enables me to support designers through multiple projects and to contribute to the development of the company (on-site visits, sourcing and coordination, mood boards, social medias and website management, showroom events, marketing and networking).

Design Assistant (Internship)

Spina Design Ltd, London, UK

11/30/2015 – 12/20/2015

As an Intern within this award winning company, I learned the ancient craft of passementerie and helped designing luxury accessories and lighting fixtures that I made by hand with precious materials including crystal, coral and tigers eye stone.

Sales Associate

India Jane, London, UK

10/19/2015 – 11/27/2015

Within a high-end furniture and accessories brand, I was responsible for greeting customers, to guide them using my Interior Design skills and meeting the daily sales target.

Production Coordinator (TV)

Cie Phares & Balises, Paris, France

01/06/2009 – 12/31/2009

Postproduction Assistant (TV)

Centreville Télévision, Paris, France

03/03/2003 – 12/28/2008

Assistant Accountant

Accountancy Firm SAPEC, Paris, France

10/04/2000 – 02/28/2003